

**Delaware Valley Chapter NACBA
Meeting Minutes
November 1, 2007
First Presbyterian Church of Ambler, PA**

Present: Leslie Atley, Mort Bell, Lorraine Buchakjian, Deede Cataldi, Al Costabile, Bessie Evans, Dave Focht, Charlie Huntington, Bill Kern, Cheryl Kurpiel, Royal Lowthert, Ruth Morrison, Donna Rosenthal, Mike Scharff, Dory Speer and Cindy Wercholuk.

We opened our meeting at 10:32 a.m. with devotions and prayer by Rev. William Kemp.

1. We continued with round table discussions on:
 - a. Cell Phone – employee owned vs. church owned and IRS ramifications
 - b. Financial Year - Calendar Year vs. Program Year and how to report giving
 - c. Donations to Municipal Authorities – who does it and how much
 - d. Expanding Preschool to include Kindergarten – Ruth will prepare a spreadsheet with preschool tuition info received from members
 - e. Water bill for Sprinkler Systems
 - f. General atmosphere in churches positive, yet attendance and giving down
 - g. Saturday services
 - h. Christmas Eve service times
 - i. Involvement in the community contributes to growth – seeing what the community needs and then providing
 - j. Fellowship of Christian Athletes program in the church helps people make the first step into a church building
 - k. IRS allowing tax free rollovers from IRA's for individuals over 70½ through Dec. 31, 2007
 - l. Ongoing Katrina work
 - m. Kitchen use; Policies; Licensed food handlers; Licensed kitchens
2. Dory showed us the 2007 NACBA Conference Report, brochure for the 2008 Conference, the recent NACBA Ledger issue and books that she finds invaluable: Church and Clergy Tax Guide 2007, Church Guide to Copyright Law, and the 2007 Compensation Handbook for Church Staff.
3. The Treasurer's report was distributed. The balance in the Delaware Valley Chapter bank account as of October 31, 2007 was \$3,169.61. Anne applied for and has received the Chapter's EIN. Anne will create a budget for 2008 and prepare a financial report for 2007.
4. Minutes for October 4, 2007 general meeting were distributed.
5. Mort promoted our upcoming meeting program topics for the 2007/2008 year.
6. Deede Cataldi, Bill Kern and Royal Lowthert have volunteered to be the Nominating Committee to bring a slate of officers for the 2008-2009 program year.
7. Questions of interest for our June program on Personnel Policy Manuals/Handbooks should be emailed to Ruth. rmorrison@suppleepc.org.

Following a tour of the church and lunch, Laura Otten, the director of The Non-Profit Center at LaSalle University, presented our program on grants. She discussed the two R's of successful grant making - research and relationships.

Respectfully submitted,
Ruth Morrison
Secretary