

**Delaware Valley Chapter NACBA
Meeting Minutes
June 7, 2007
Davisville Church, Southampton, PA**

Present: Mort Bell, Pat Canavan, Deede Cataldi, Jack Felch, Dave Focht, John Hank, Charlie Huntington, Bill Kern, Cheryl Kurpiel, Royal Lowthert, David McIntire, Ruth Morrison, Dory Speer and Greg Speer

We opened our meeting at 10:35 a.m. with devotions and prayer by Pastor Tim Wilson.

1. We began our meeting with round table discussions:
 - a. Short Term Mission trip to New Orleans, October 20-27 (Charlie) open to anyone
 - b. Background Checks/Child Abuse Checks (Dory) - various services that churches use were discussed
 - c. Computer Usage Policy (Dory) - Bill distributed Davisville's policy
 - d. Request for Steeple Evaluator Company (David)
 - e. Royal recommended having electrician come in and check all circuit breakers in building
 - f. "O" Ring sprinklers have been recalled (Royal)
 - g. Minimum age requirement allowed on position description? (Ruth)
 - h. Retirement age policy (Pat)
 - i. Request for Volunteer application (Dave)
 - j. Outside groups using facility and church's liability (Charlie)
2. The Treasurer's report was distributed. The balance in the Delaware Valley Chapter bank account as of May 31, 2007 was \$3,118.55. Anne will apply for an EIN on behalf of the chapter.
3. It was voted that we would split the proceeds of the Church and Nonprofit Tax and Legal Seminar (\$349.74) evenly with our co-hosts, the Susquehanna Chapter. We will approach them about keeping the funds as seminar seed money.
4. We briefly reviewed the Tax and Legal Seminar.
5. We reviewed our 6/1/2006 – 6/7/2007 Goals:
 - Raise membership from 27 to 35 – have 32 dues paying members
 - Develop a chapter website – accomplished by Keith Beale
 - Membership chairs devoted to contacting new members – ongoing

Following lunch, Geoffrey Irvine presented a program, "Proactive Building Maintenance for Church Facilities"

Respectfully submitted,
Ruth Morrison
Secretary