

**Delaware Valley Chapter NACBA  
Meeting Minutes  
February 7, 2008  
Trinity Lutheran Church, Lansdale, PA**

Present: Morton Bell, Jim Boerckel, Lorraine Buchakjian, David Focht, Anne Gunn, Herb Hinsch, Charlie Huntingdon, Bill Kern, Fred Kirschman, Cheryl Kurpiel, Royal Lowthert, Ruth Morrison, Mike Scharff, Dory Speer and Cindy Wercholuk.

We opened our meeting at 10:30 a.m. with devotions and prayer by the Rev. Dayle Malloy. Introductions followed as well as joys and concerns. We watched the NACBA promotional DVD for next summer's conference in Nashville, TN from July 12-16, 2008. Brochures were available.

1. We continued with round table discussions on:
  - a. Outside Audits - Costs ranged from \$4,800 for a review to \$12,000 for an audit.
  - b. Cookbook Titles
  - c. Chart of Accounts Reorganization
  - d. Financial Reporting to the Congregation – Frequency and what info
  - e. Website and Email Servers
  - f. Sunday Closing Alert Service – “Phone Tree”, website, email, phone message
  - g. Credit Card and ACH Payments for Pledges
  - h. Relationship between Property Committee and Business Administrator and respective responsibilities
2. Bill presented the Nominating Committee Report – the Slate of officers for 6/2008 – 6/2010 are:
  - a. President – Dave Focht
  - b. Vice President – Mort Bell
  - c. Treasurer – Cheryl Kurpiel
  - d. Secretary – Ruth MorrisonAny additional chapter members interested in running for the above positions should contact Bill Kern. We will hold the election and installation of officers at our June meeting.
3. Anne distributed the Treasurer's Report and the proposed 2008 Budget. Balance in our account as of February 6, 2008 is \$2,933.61.
4. Mort reported on our upcoming April seminar on Risk Management. We are each asked to distribute some of the seminar brochures. CEU's will be offered. Ruth and Anne will work as Registrars.
5. Dory distributed the host sign up sheet for the 2008/2009 meetings.
6. Dory promoted the NACBA 2008 Conference in Nashville.

Following a tour of the building and lunch, Gary Fredericksen and Chris Hornickle from Toshiba Business Solutions – Philadelphia, presented a program “It's Not Just a Copier Anymore”.

Respectfully submitted,  
Ruth Morrison  
Secretary

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