

**Delaware Valley Chapter NACBA
Meeting Minutes
December 6, 2007
First Presbyterian Church, Newark, DE**

Present: Morton Bell, Lorraine Buchakjian, Deede Cataldi, Keith Dawson, Anne Gunn, Charlie Huntingdon, Zina Johnson, Bill Kern, Fred Kirschman, Cheryl Kurpiel, Carol Lind, Royal Lowthert, Ruth Morrison, Kevin Pugh, and Mike Scharff.

1. We opened at 10:45 a.m. with Mort running the meeting in Dory's absence. Introductions were made.
2. Anne reported that the Treasury balance as of October 31, 2007 was \$3,244.61.
3. Mort reported on our future programs:
 - a. February 7 – Using Copiers in Document Management (Trinity Lutheran Church, Lansdale, PA)
 - b. April 3 – Eric Spacek from Guide One - seminar on Risk Management (Hopewell United Methodist Church, Downingtown, PA)
 - c. June 5 - Personnel Policy Manuals/Handbooks (Narberth Presbyterian Church, Narberth, PA)
4. Round table discussions ensued:
 - a. Solar Panels - (Fred) DE pays for 50% of installation; power goes back to grid not to church; Geothermal; Solar farms; Redesignate investment dollars to "green" investments
 - b. Electronic Signs - (Carol) check city, county regulations
 - c. Disaster Plan Template - (Anne) Deede will send out copy of her church's
 - d. Insurance Companies
 - e. Halfway House - (Charlie)
 - f. 2008 IRS Mileage Rate is \$.505 - (Bill)
 - g. Clergy Equity Allowances for Lay Employees Living on Church Property (Keith)
5. A Scholarship of \$500.00 is available from the Delaware Chapter NACBA for the 2008 Conference in Nashville to first time attendees.
6. Anne will have Chapter budget available for our February meeting.

An excellent Christmas luncheon was thoroughly enjoyed by all. Those interested then toured the building.

Respectfully submitted,
Ruth Morrison
Secretary